



sterling
serviced office group

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About us



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With over 20 years of experience and as Pioneer of flexible workspace in Bulgaria, our services include:

- Fully Serviced Executive Offices
- Meeting and Conference Facilities, Complimentary & Tailored Packages
- Welcome & Reception Area with Sterling hospitality team
- Wide Range of Shared Amenities
- Premium quality fit out, furniture and fixtures
- First Class Facilities Management
- Flexible Workspace tailored packages
- Sustainability, environmentally-friendly practices and focus on wellness

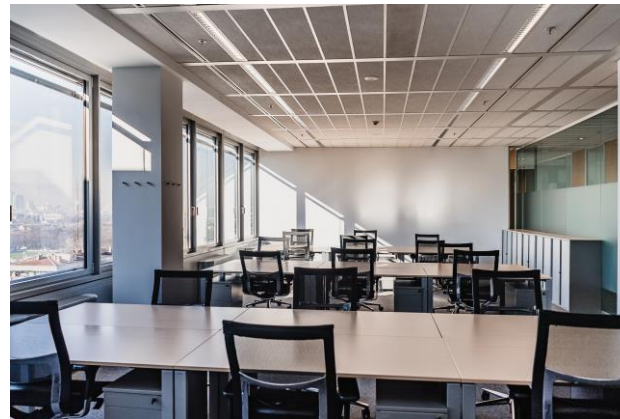


Why Sterling



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- 1st Serviced Office in Sofia since 2004
- Unique & Professional Business Environment
- ZERO CAPEX - Operational from Day 1
- ZERO Initiation Fees & Set up Costs
- One Agreement
- One Invoice
- Inclusive Monthly Fees
- Expand or Contract as you need to
- Flexible Term
- Agile & Multifunctional
- Various office solutions, configurations & shared amenities
- Fully Serviced



Amenities



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- Situated in Serdika Offices, Green Certified Building
- Above Serdika Shopping Center with over 200 shops, restaurants, food court, supermarket, dry cleaning, banks, fitness center, etc.
- Ample Parking - visitor and monthly subscription
- Sterling Dedicated Reception & Welcome Lounge area on 10th Floor
- Top 10th Floor with spectacular views of Vitosha Mountain and Sofia
- 140 workstations; 27 offices from 2-21 Person (11 with private balconies)
- 4-40 Person Meeting / Boardroom/ Classroom / Seminar Rooms
- Club Lounge and Green Wall
- Fully equipped Café Areas, Kitchen and Seating areas
- Client Services Areas and Printing service
- Server Room with rack space, Tailored IT Solutions
- High Ceilings, Tall Openable Windows, Plenty of Natural Light, Terraces, Controlled Blinds System
- Sustainable & Environmentally-Friendly Workspace



What's included



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- **Shared Facilities** – in addition to your offices you have 600 sq.m of shared space including Welcome & Reception Lounge, Café areas & kitchen, Club Lounge, client services/print/copy area, server room, various size meeting and conference rooms
- **Premium Fit out**– your office is equipped with premium modern, ergonomic office furniture & unique design
- **Equipped café lounge areas with Coffee / Tea / Hot Chocolate, Water** – freshly brewed, selections of coffees and teas; filtered water along with pantry supplies – milk, sugar, honey, cutlery and crockery, dressings, candy
- **Daily Cleaning, Disinfection & Maintenance** – amenities are cleaned on daily basis in the mornings and throughout the day, to ensure we facilities look great
- **Sterling Support** - Reception/welcoming service, mail handling services, phone answering, management of all facilities and meeting rooms
- **Member App** - Community, Events, Meeting Room Booking, Billing
- **SUPER Certified Silver** for deplastification of our workspace
- **Biophilic Design** – Green wall, plants
- **All Utilities** – electricity, water, heating and air conditioning are included
- **Security** – CCTV monitoring and building security
- **24/7 Access to your office**
- **3rd Party Insurance**
- **Building Management Fees**
- **Environmentally friendly & Sustainable Environment**
- **No Set Up Costs! No Initiation Fees!**
- **Special Package with Complimentary Meeting Room hours**
- **Fruit Day** on Wednesdays
- **Tailored Meeting room package to be added on offer**

Inquire today and receive a Tailored Proposal

- Send us your requirements in terms of start date, number of people, plans for expansion, length of term, parking and any other requirements
- We will do our utmost to be flexible and meet your requirements as best we can
- Once you have decided we can send you a draft agreement for your review
- As soon as an agreement is signed, we are ready to welcome you
- Should you need to expand we can work on your expansion needs as they occur



WE LOOK FORWARD TO THE OPPORTUNITY TO PARTNER WITH YOU!

